



Brookside Elementary PTO Meeting Minutes

September 29, 2016 ~ Brookside Elementary School, Cafeteria

Call to Order: 7:00 PM

Attendees: 11

Secretary's Report: No changes or updates to the May minutes.

Motion to approve secretary's report as written was made by Rebeca Coffey and seconded by Lori Harries

Treasurer's Report: Expenses from June, July and August reported.

- Walk-A-Thon raised \$3,014; Orange Leaf brought in about \$125
- 5th Grade End of Year Celebration was within budget with donations from local businesses

Motion to approve treasurer's report as written was made by Rebeca Coffey and seconded by Karen Mirabito-Cowan

Principal's Report:

- School year off to a smooth start.
 - Traffic is more of a problem at Englesby which causes a problem for Brookside parents; currently trying different things to make it faster and ease congestion.
 - Ms. Smith encourages children to be ready with their backpacks on so they are able to get out of the car quickly and the line can continue to move smoothly
- Since July Brookside's enrollment has gone up by 30 more students
 - Class numbers are high in Kindergarten, 3rd & 5th grade
 - Kindergarten has the highest numbers with 28 in each of the 3 classes
- The district is in need of substitute teachers. More information and an application can be found at www.dracutps.org under employment tab, substitute application
- Three teachers being trained in Habits of Mind
 - 16 problem solving, life related skills for students such as how to persevere, be creative, and thinking flexibly
- IPass Leaders

- Mr. Riordan & Mrs. Mendes will help staff to become proficient with Ipass
- Google Champions
 - Mr. Riordan & Mrs. Porcello will help staff to become proficient with Google Classroom
- Field Trips
 - Kindergarten will go to Parlee Farms October 4th
 - Second grade will go to the Boston Children's Museum October 20th
- Standards Base Report Cards
 - Plan to send home a handout for parents on what to expect
- First Scholastic Book Fair will take place October 17-21
 - Book fairs will be set up and ran by the PTO
 - When the PTO runs evening events during the week of book fairs Mr. Santee, the Brookside Librarian, has agreed to run the book fair in the evening so parents may shop

Old Business:

- ***Walk-A-Thon***
 - Brought in over \$3,000
 - Was last one for a little while. Brookside has done a walk-a-thon for the past 5 years and has raised over \$20,000

2016 – 2017 Budget Approval:

- Handouts were available with a breakdown of the budget
 - This is handout is available upon request.

Budget was unanimously approved by all in attendance 17-0

Current Fundraising:

- ***Yankee Candle***
 - Ongoing, orders are due by October 7th
- ***Bear Wear***
 - Store is now closed. Plan to reopen again in November and offer a few more items; hats and scarves
 - Items are being filled and expect delivery by second week of October

- Paper Orders totaled \$899. Online orders TBD
 - T-Shirts were the highest selling item
- **Coke Rewards**
 - Be sure to send in bottle caps of Coke products or enter them online and donate to Brookside
 - Brookside receives a check four times a year
- **Amazon**
 - When you shop Amazon via our link Brookside can get up to 10% back from purchases
- **Hannafords Helps**
 - Until December 3rd when you purchase 4 participating products you will earn 3 “school dollars”
 - Deposit the school dollars into Brookside’s slot in the collection tower at Hannafords or send them in with your student
 - There is no slot for Brookside at the Hannafords in Pelham, NH. Please send those in with your student

Upcoming Events:

- **Launch, September 30th, 4 – 8 PM**
 - 25% of ticket proceeds will be given back to Brookside
 - Last year we raised \$250
- **Scholastic Book Fair, October 17 - 21**
 - Only selling books, pencils and book marks. Will not be selling posters or toys.
 - Will need volunteers
- **Food Drive, October 24 – 28th**
 - Each grade has a table and competes to see which grade can bring in the most donations
- **I-Scream Social, October 28th, 6 – 7:30 PM**
 - Will have an admission fee as well asking for food donations
 - Will hold a sensory friendly session from 5:30 – 6:00 PM for students identified by teachers who would benefit
 - Will need volunteers to help with set up, clean up, serving ice cream and activities

Adjournment

- Next meeting will be held October 27th
- 7:56 pm meeting adjourned. Motion to adjourn was made by Rebeca Coffey and seconded by Mrs. Harries