



# Brookside Elementary PTO Meeting Minutes

October 24, 2018 ~ Brookside Elementary School, Cafeteria

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Call to Order: 6:07 PM

Attendees: 4

**Secretary's Report:** Presented by Aimee Lyles. No changes or updates.

*Motion to accept secretary's report as written was made by Rebeca Coffey and seconded by Rebecca Leh.*

**Treasurer's Report:** Presented by Christine Gillis. Report for September was reviewed.

*Motion to accept treasurer's report as written was made by Rebeca Coffey and seconded by Rebecca Leh.*

**Principal's Report:** *Provided by Co-Lead Teacher, Mrs. Agnes Blatus*

- Chorus and Garden Club has started.
- Early & late help has started and is by invitation from the teacher.
  - Early help is extra help 30 minutes before school starts.
- Friday, October 26<sup>th</sup>, Brookside will be holding a "Can" Do it Drive!
  - Students and staff are asked to wear Red Sox apparel or something red and to bring in a non-perishable item which will be donated to the Dracut Food Pantry.

## Old Business

- **Trunk or Treat**
  - 32 families decorated their trunks and we received lots of candy donations from Brookside families. Thank you everyone for your generosity!
  - Based on admission and the amount of trunk decorators we estimate that 650 people attended.
  - We collected \$1,086. After all operation costs were deducted we profited about \$500.
- **Scholastic Book Fair**
  - Overall the book fair did well. We sold over \$4600 in books and other merchandise.
  - Curriculum Night sales were a lot lower than last year. Last year we sold about \$1400, this year we only sold \$632.
    - In general, attendance at Curriculum Night seemed a lot lower as well.
- **Yankee Candle Fundraiser**
  - Thank you to everyone for making this a very successful fundraiser.
  - In total we sold \$13,800.00 in merchandise. The PTO receives 40% back, which is a profit of \$5,401.40.
  - All orders must be picked up on November 14<sup>th</sup> during Parent/Teacher conferences.
    - Items can be picked up in the Brookside Library.

## Upcoming Events

- **Bear Wear Sales ~ November 1<sup>st</sup> – 26<sup>th</sup>**
  - Order forms will be going home on November 1<sup>st</sup> and are due back with payment by November 20<sup>th</sup>.

- Online ordering will also be available. Online orders can be placed until November 26<sup>th</sup>.
- We will have some new designs and offering, t-shirts, hooded sweatshirts (both pull over and zippered), and long sleeve t-shirts.
- **Ann Biese Assembly ~ November 1st**
  - Ann Biese is a local author and meditation specialist.
    - She wrote the books *Worry Bee & Mindful Moon*
  - Assembly will teach students and staff how to recognize anxiety and teach coping mechanisms that they can use both in and out of the classroom.
    - There will be 3 separate assemblies, K & 1, 2 & 3, 4 & 5.
- **Conference Day Raffles ~ November 7<sup>th</sup> - 14<sup>th</sup>**
  - Flyers will be going home on November 1<sup>st</sup>. One side will have the raffle tickets. The other side will have the description of each basket.
    - Please do not cut the tickets. We will do that on November 14<sup>th</sup> and put them in the appropriate raffle bin.
  - Baskets will be on display and tickets will be sold during Parent/Teacher Conferences on November 14<sup>th</sup>.
    - Winners will be selected and called that evening and can be picked up the following day.
- **Brookside Night at Roller Kingdom ~ November 11<sup>th</sup>, 6 – 8 PM**
  - Free admission for Brookside students and their immediate families.
    - Skate rentals are \$3 per person.
  - Flyer will be coming home next week. There will be an option to pre-pay for the skate rentals.
- **Current Fundraising**
  - **Box Tops**
    - Submitted \$273 worth of Box Tops. Have another \$136 to submit.
  - **Hannaford Helps**
    - Ongoing through December 1<sup>st</sup>. Our slot at Hannaford is pretty full.
  - **Amazon School Rewards**
    - Received an e-gift card for \$19.04 from individuals shopping using our link.

### **Adjournment**

- Next meeting will be held on December 5th.
- 6:58 PM meeting adjourned. Motion to adjourn was made by Rebeca Coffey and seconded by Mrs. Blatus.