



Brookside Elementary PTO Meeting Minutes

May 24, 2018 ~ Brookside Elementary School, Cafeteria

Call to Order: 6:05 PM

Attendees: 1

Secretary's Report: Presented by Aimee Lyles. No changes or updates.

Motion to accept secretary's report as written was made by Rebeca Coffey and seconded by Ms. Smith

Treasurer's Report: Presented by Karen Mirabito-Cowan. Reviewed report for month of April.

Motion to accept treasurer's report as written was made by Rebeca Coffey and seconded by Ms. Smith

Principal's Report:

- Grades 3-5 finished MCAS
 - Some challenges with 4th & 5th grades being computer based for the first time
- Lots of field trips coming up
- An assembly on recycling will be presented to students
- Miss Penny from the Dracut Library will be coming to talk about the summer reading program
 - May 30th, 4:30 PM – 7:30 PM Brookside Visits the Library
- Tomorrow will be the annual Memorial Day program and luncheon for local veterans
- A new Director of Student Services has been hired, Kate Burnham

Old Business

- **Teacher Appreciation Week ~ May 7 - 11**
 - Did a little something each day and stayed under budget

New Business

- **Current Fundraising**
 - Box Tops
 - Currently running Boys vs Girls contest. Boys are in the lead.
 - Hannaford Helps
 - For the month of June, we will receive \$1 for every Community Bag that is purchased
 - Flyers will go home on 5/30 to let families know
- **Bear Wear Spring Sale**
 - Orders should be in next week
- **Walk-A-Thon ~ June 1st**
 - Need CORI'ed volunteers
 - Each student will get a Reebok lanyard and index card. Card will be stamped after each lap
 - Each student will get a freeze pop after their walk is complete

2017-2018 Executive Board: Rebeca Coffey, President; Jennifer Lynch & Katie Muchirahondo, Co-Vice-Presidents; Aimee Lyles, Secretary; Christine Gillis & Karen Mirabito-Cowan, Co-Treasurers

- Schedule: 1st & 2nd: 8:45 AM – 9:30 AM, 3rd: 9:45 AM – 10:30 AM, 4th: 10:45 AM – 11:30 AM, K: 12:25 PM – 1:15 PM, 5th: 1:30 PM -2:15 PM
- **5th Grade Celebrations**
 - Yearbook is in production, almost complete
 - T-Shirts have been ordered and should arrive by June 1st
 - Carnival confirmed for June 8th, 11:30 AM – 2:00 PM
 - Rain date is June 12th
 - Need 8-10 CORI'ed volunteers
 - Volunteers should arrive 10:30 AM – 11:00 AM
- **Kona Ice Truck ~ June 11th, 9:30 AM – 12:00 PM**
 - Will send notices to teachers June 6th
 - All students and staff will receive a kiddie size serving
 - Students will get to select from three pre-selected flavors
 - Classroom that raises the most money during the Walk-A-Thon will come out to the truck first and be allowed to choose from all the available flavors
 - In need of 2 volunteers to help keep the lines moving smoothly
- **Field Day ~ June 14th & 15th**
 - Run by Coach Rivers. We will distribute ribbons and supply drinking water
 - K & 1 need volunteers to help keep students organized
 - June 14th will be grades K-2
 - 1st grade 8:30 AM – 9:30 AM, K: 9:35 AM – 10:35 AM, 2nd: 10:40 – 11:40
 - June 15th will be grades 3-5
 - 3rd grade 8:30 AM – 9:30 AM, 4th: 9:35 AM – 10:35 AM, 5th: 10:40 – 11:40
- **Lowell Spinners ~ Dracut Day Game, June 29th, 6:35 PM**
 - Sold 64 tickets
- **Executive Board for 2018 - 2019**
 - All positions will remain the same.

Adjournment

- Next meeting will be held in September
- 7:04 PM meeting adjourned. Motion to adjourn was made by Rebeca Coffey and seconded by Ms. Smith