



# Brookside Elementary PTO Meeting Minutes

April 26, 2018 ~ Brookside Elementary School, Cafeteria

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**Call to Order:** 6:00 PM

**Attendees:** 1

Rebeca Coffey, President and Christine Gillis, Co-Treasurer were not in attendance.

**Secretary's Report:** Presented by Aimee Lyles. No changes or updates.

*Motion to accept secretary's report as written was made by Jennifer Lynch and seconded by Mr. Edward Welles.*

**Treasurer's Report:** Presented by Karen Mirabito-Cowan. Reviewed January - March reports.

*Motion to accept treasurer's report as written was made by Jennifer Lynch and seconded by Mr. Edward Welles.*

**Principal's Report:** *Provided by Co-Lead Teacher, Mr. Edward Welles*

- MCAS testing has begun. Students in grade 3 will continue with the paper-based tests while grades 4 & 5 will take the computer-based tests.
  - Students have been working hard and doing a great job.
  - Please continue to get plenty of rest and eat a healthy breakfast before tests.
- As part of the Brookside's Community of Caring, students and staff raised \$2,583.97 during their Pennies for Patients PAWS for a Cause fundraiser. Money raised goes to The Leukemia & Lymphoma Society (LLS) which is dedicated to finding cures for blood cancers.
  - Mrs. Savard's class raised the most money, roughly \$300, and will be awarded with a pizza party.

## Old Business

- **Ladies' Choice Luau**
  - Great turn out. Didn't hear of any complaints. Had plenty of food. Overall great turn out.
- **Bingo for Books**
  - Attendance was similar to previous years with about 30 students from grades K-2 and about 15 students from grades 3-5.
  - Kids enjoyed it, everyone left with at least 1 book.
  - Low cost event. Books are either purchased with scholastic dollars earned from the book fairs or scholastic sometimes sends us free packs of books for holding book fairs.
- **Book Fair**
  - Very successful, possibly due to return to library location.
    - Sold \$4802 worth of merchandise.

## Upcoming Events

- **Current Fundraising**
  - Box Tops
    - Year to date, we have raised \$1,037.50 from Box Tops sent in.
    - Currently have another \$175 worth of Box Tops to submit.

- May contest will be Girls vs Boys.
- Amazon School Rewards
  - Since January, we've received \$58.16, which we use to purchase items for events. Recently made a purchase for Teacher Appreciation Week.
- **Bear Wear Spring Sale ~ April 30<sup>th</sup> – May 14<sup>th</sup>**
  - Bear Wear store will open from April 30<sup>th</sup> through May 14<sup>th</sup>.
  - We will offer: t-shirts (gray and tie-dye), sweatshirts (navy and tie-dye), and new this summer, ladies (gray) and kids (blue) tank tops.
  - Items should be delivered before we break for Memorial Day.
- **5<sup>th</sup> Grade Celebration**
  - Yearbook is in production.
  - Waiting on confirmation of June 8<sup>th</sup> date for carnival.
  - Request for quotes have gone out for the t-shirts.
    - Plan to have them ready to distribute by June 1<sup>st</sup>.
- **Teacher Appreciation Week ~ May 7<sup>th</sup> – 11<sup>th</sup>**
  - There will be an offering each day, one which will be a catered lunch.
    - At this time, we expect to be under budget.
- **Lowell Spinners ~ Dracut Day Game, June 29<sup>th</sup>, 6:35 PM**
  - Flyers for ticket sales will go home next week.
    - Tickets will be \$6 each.
  - We will get more info on pre-game events and on-field opportunities as the game gets closer.
- **Walk-a-Thon ~ June 1<sup>st</sup> (tentatively)**
  - Discussed reviving the Walk-a-Thon at our January meeting.
    - Based on current budget and expected expenditures, we could really use this fundraiser.
  - We hope to run this fundraiser on June 1<sup>st</sup> upon approval by Ms. Smith.
    - Informational fliers and pledge sheets will be sent home next month.
- **Elections**
  - We will be posting the election sheet for the PTO officer position within the next week or so. Anyone interested in running for a position should fill it out and return it to us.
    - All nominees must be present at the May meeting.
  - In the event that we have more than 1 person interested in a position, we can either discuss a co-chair arrangement or hold an actual ballot vote.

### **Adjournment**

- Next meeting will be held on May 24<sup>th</sup> at 6 PM
- 6:20 PM meeting adjourned. Motion to adjourn was made by Jennifer Lynch and seconded by Mr. Edward Welles.